

September 24, 2004

TO: Board of Selectmen, Sewer Commissioners

FROM: F. Dore' Hunter, Chairman

SUBJECT: Selectmen and Sewer Commissioners Report

September 27, 2004

7:00 P.M.

I CITIZENS' CONCERNS

II SEWER COMMISSIONERS' BUSINESS

III PUBLIC HEARINGS & APPOINTMENTS

1. 7:00 **ACTON SCHOOL REMODELING BONDS** – Enclosed please find materials in the subject regard, for Board consideration.
2. 7:10 **RECREATION COMMISSION APPOINTMENT** – Enclosed please find Ms. O'Connell's VCC sheet and recommendation for her appointment as an Associate member with a term to expire 6/30/05 for Board consideration.
3. 7:15 **SITE PLAN SPECIAL PERMIT #04/03/04-397, RAIL ROAD REALTY TRUST, 19 RAIL ROAD STREET (Continued from August 13, 2004.)** - Enclosed please find a request from the petitioner to have this hearing continued to October 19, for Board consideration.
4. 7:18 **CONSERVATION TRUST** – Enclosed please find materials in the subject regard, for Board consideration.
5. 7:30 **SITE PLAN SPECIAL PERMIT #03/09/04-396, MARGARET NAZZARO, 253 ARLINGTON STREET (Continued from previous meetings)** – Enclosed please find materials in the subject regard, for Board consideration.
6. 7:45 **CITIZENS ADVISORY COMMITTEE (CAC)** – Members of the CAC will address the Board regarding the enclosed correspondence.
7. 8:15 **ACTON WINE AND SPIRITS** – Enclosed please find materials in the subject regard, for Board consideration.
8. 8:30 **495/METROWEST CORRIDOR PARTNERSHIP** - Enclosed please find materials in the subject regard, for Board consideration.

IV SELECTMEN'S BUSINESS

9. **SPECIAL TOWN MEETING WARRANT** – Enclosed please find materials in the subject regard, for Board consideration.

10. **ACTON HOUSING AUTHORITY (AHA)** – Enclosed please find a request from the Executive Director of the Housing Authority to have the Board designate Ken Sghia-Hughes as AHA's Representative to the Community Preservation Committee, for Board consideration.

11. **COMPREHENSIVE PERMIT APPLICATION (CH.40B), FORT POND BROOK PLACE** - Enclosed please find materials in the subject regard, for Board consideration.

12. **OTHER BUSINESS**

V CONSENT AGENDA

13. **ACCEPT MINUTES** – Enclosed please find Minutes from the August 16, 2004 Meeting for Board consideration.

14. **SPECIAL USE PERMIT #7/21/04-398, 10 CRAIG ROAD, RICH ARCHER** – Enclosed please find a Decision drafted by the Building Commissioner for Board consideration.

15. **REQUEST FOR NEW VIEW FUNDS-** Enclosed please find a memo from Acton Community Housing Corporation asking that the Board approve an expenditure from the New View account to hire a Consultant to assist with the Laurel Hill (Nagog) Development, not to exceed \$2,000, for Board consideration.

16. **LIP APPLICATION** – Enclosed please find a request for Board approval of a Local Initiative Program (LIP) application for a single-family dwelling on Dunham Lane, for Board consideration.

17. **CROWN RESISTANCE DAY CEREMONY AND PROCLAMATION** - Enclosed please find materials in the subject regard, for Board consideration.

18. **ACCEPT GIFT** – Enclosed please find a request from the Recreation Director for acceptance of \$2,400 from the A/B Youth Soccer League, to be used to seed School Street fields.

19. **ACCEPT GIFT** – Enclosed please find a request from the Recreation Director for acceptance of \$1,000 from the A/B Youth Lacrosse, to be used to seed School Street fields

20. **ACCEPT GIFT** – Enclosed please find a request from the Director, Acton Council on Aging to accept a complementary luncheon for up to 60 Seniors on October 22, 2004, for Board consideration.

VI TOWN MANAGER'S REPORT

VII EXECUTIVE SESSION

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

Oct. 19

Dec. 13

Nov. 1, 15 and 29

Jan. 24

GOALS 2004-2005

1. Establish Protocol for Manager and Supt. of Schools to confer weekly to improve liaison (Dore')
2. Produce Morrison Farm Development Master Plan (Bob/Walter)
3. Improving Intra Board Communication (Dore')

GOALS carried forward

4. Monitor Labor Negotiations (Peter/Trey)
5. Improve Communication with Town Boards (ALL)
6. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision, and to get a first rough cut of what happens next year before school is out for the summer (Trey/Peter)
7. ALG process be used for purpose of Budget Planning for FY05 (Dore'/Peter)
8. Process Planning for "Life after NESWC" (Bob)
9. Joint IT process-organizational change (Walter/Dore')
10. Middlesex Pension Alternatives (Walter/Trey)